



ENGLAND BOXING LIMITED BOARD MEETING

DATE: Monday 4th July 2016

Seminar rooms, EIS London

Time: 10:30am

Item 1	<p>Present Attendees:- C Hobbs (Chairman) CH, H. Herbert (HH), M. Loosemore (ML), A Patel (AP), Hilary Lissenden (HL), Michael Norford (MN), Davey Newth (DN) P Porter – Interim CEO L Mayo - Secretariat</p> <p>Invitees B Stewart (BS) Charles Meaden (CM), Gordon Valentine (GV), Tom Gilbert (TG)</p> <p>Apologies - Darren Chapple, Philip Beard</p>	I = Info D= Decision A= Action
Item 2	<p>Declaration of Interests CH – BABA, ML – GB, AIBA, IOC, EUBC, MN – EUBC</p>	I
Item 3	<p>Minutes of last meeting, action points and matters arising Minutes from May 2016 considered and approved.</p> <p>Matters Arising & Action Points from last meeting - All completed with the following identified</p> <ul style="list-style-type: none"> • Action points to be circulated once ready to Board members to action accordingly • Board pack must have subcommittee reports included to consider any recommendations • INED recruitment continues - Advert currently live until Wednesday 6th July • Sport England meeting with PP, AP and CH, takes place on Wednesday 6th July - the strategic outcomes to be forwarded to Board • AGM has been planned for Friday 16th September at a venue in Sheffield to run straight after Board meeting. The Vault should be presented at the AGM • T&R subcommittee to put together a document regarding the recommendation on sparring. LM and CM to get quotes from insurers to cover boxers for sparring from the age of 7 and upwards • It was agreed that subcommittees should use conference calls, face time and SKYPE for subcommittee meetings, when appropriate, to cut costs and meet more often. • The numbers and members of subcommittees needs to be reviewed • PP to review the Portas review and refresh the action points 	A A A A A A A
Item 4	<p>Chairman's Update</p> <p>CH advised that after the BREXIT it is important to maintain a relationship with EUBC. There is a possibility that the leave vote could have consequences on the England Talent international travel costs.</p> <p>CH acknowledged the fantastic achievement of the GB Boxing qualifying of 12 boxers for the Rio 2016 Olympics.</p> <p>CH expressed that he felt that boxing was in a good shape currently with the results moving</p>	

	<p>in the right direction.</p> <p>GB have requested that a focus group be set up with the home nations to debate the move forward to allow professional boxers to qualify for the Olympics moving forward and the consequences involved for the National Federation. Either CH or Gio Brugnoli will be in this group.</p> <p>CH acknowledged that the commercial revenue numbers need to start moving forward.</p> <p>A review of the England Talent budget needs to be done to look at how the team can attend all planned events.</p> <p>AP feels that the only way to do this is to explore the Charity Status of EB further</p> <p>CH would like PP to set up a youth committee to engage the younger membership. PP advised that this all links to the NSPCC engagement programme. Approved</p> <p>The membership criteria need to be reviewed to decide how many members a club needs to be able to vote at the AGM. The membership summary matrix should be circulated to the rest of the Board by LM. It was felt that a club with one member should have the same voting right as a club with over 20 members. CH will review the articles.</p> <p>The AGM structure needs to be decided on.</p>	<p>A</p> <p>A</p> <p>A</p>
<p>Item 5</p>	<p>CEO Report</p> <p>PP overviewed the active people figures and that Sport England seemed to be happy with the figures.</p> <p>PP discussed the launch of The Vault. PP felt that some would always be resistant to change, however after a settling in period clubs would engage and move forward.</p> <p>PP outlined that the first BAP of this year had taken place in the south on Saturday 2nd July. There had been lots of constructive and positive discussions with useful feedback to move EB forward.</p> <p>At the BAP there had been concerns over the current communication channels being used. The view was that all communications should be directed from EB first and not to be communicated on social media by directors as it was causing confusion and discord in the membership.</p> <p>PP and HL advised that there should be a communications structure which all EB staff and Board should stick to. This will be discussed when the Communications subcommittee is up and running.</p> <p>The second BAP meeting is to take place on Saturday 9th July in the North.</p> <p>CH felt that the CEO and he should be engaging and meeting with the regional secretaries more. He had recently met with the London region representatives which was a civilised experience.</p> <p>PP overviewed the Safeguarding progress and that EB had maintained its green rating with the NSPCC</p> <p>England Talent has been back with EB for three months and the relationships between EB, ET, CEO and Board is a positive one. PP branded it Team England. PP gave a medal overview of the last few events.</p>	

	<p>PP is working with the police clubs to make EB a DBS umbrella body.</p> <p>PP outlined that the proposed staffing restructure which he had talked about at previous Board meetings needs to be put in place to move EB forward. The current staffing infrastructure is stretched and does not work effectively putting this in place, will mean that extra admin support can be brought in to support the membership.</p> <p>PP advised that Holly Pearce had been employed on a three month contract and was doing an amazing job at support the current team.</p> <p>AP always expressed that Paul Bourbage was stretched to capacity and was doing an excellent job. He would like to see more support for him.</p>	
Item 6	<p>Risk Register</p> <p>The Risk Register was reviewed and it was agreed that the format should be amended. MN to send a format he uses to LM. Items added to the Risk Register should be put on in real time.</p>	A
Item 7	<p>Reports to the Board</p> <p>TG, CM, and GV joined the meeting.</p> <p><u>Commercial</u></p> <p>CM gave a current overview to the Board from report supplied</p> <p>DN expressed that he had concerns over the kit deal, and it was agreed that before any contract was signed it should be reviewed and FBT should be an approved supplier with AIBA before signing.</p> <p>HH expressed that it was good to be discussing commercial as in the past there were no commercial plans</p> <p><u>Events</u></p> <p>TG gave an overview of the current Championship and event structure.</p> <p>The following points were discussed;</p> <ul style="list-style-type: none"> • The championship calendar is almost ready for release • The Vault development will assist the planning of championships • The Elites will maintain the 3 day format, the location and venue will be released nearer the time <p>CH asked for recommendations from all other subcommittees</p> <p><u>Medical Subcommittee</u></p> <p>No report available;-</p> <p>ML queried the risk register point regarding doctors costs.</p> <p>It was felt that the cost of medical provision was sometimes too much for clubs, and that</p>	A

	<p>doctors should charge a standard agreed fee.</p> <p>PP advised that as doctors were not employed by EB the fee should be agreed with doctors by the clubs for medical services.</p> <p>LM outlined that when doctors placed themselves on the EB register she advised them of the recommended cost.</p> <p>It was brought to the Boards attention that the recent Monkstown event may not have complied with the one doctor one ring guideline in place with EB. All EB clubs are advised in writing before going to Ireland to box they should not compete if there is not a doctor for each ring. LM to send out a communication reminder for clubs.</p> <p><u>HR, Legal and Compliance Subcommittee</u></p> <p>GV gave a current overview to the Board of the fifteen cases which he is currently dealing with.</p> <p>It was outlined that;</p> <ul style="list-style-type: none"> • Social media causes issues, there is currently a social media policy being put together • A anti doping statement needs to be released on the website • An overview of the safeguarding and time to listen courses was given • It was agreed that the Board members should have child protection training <p>PP thanked GV for his work and the direct link to maintaining EBs green NSPCC rating.</p> <p><u>Technical Rules, R&J & Championship Subcommittee</u></p> <p>No report;-</p> <p>The following items were discussed;</p> <ul style="list-style-type: none"> • MN to replace DN as the Vice chair of the subcommittee • Alvin Finch to be a co-opted member - Approved subject to checking co-opt numbers vs. elected members • DN would like to check the rule on coaches wearing shorts ringside as there is some confusion on this. • The subcommittee will review and update the club guidelines for circulation <p><u>Performance & Coaching Subcommittee</u></p> <p>No report</p> <p><u>Audit Subcommittee</u></p> <p>No report</p> <p><u>Clubs, Membership and Development Subcommittee</u></p> <p>No report</p>	<p>A</p> <p>A</p> <p>A</p>
<p>Item 8</p>	<p>The Vault update</p> <p>LM gave an overview of the update sent to the Board.</p> <p>DN expressed concern that there was negativity circulating regarding The Vault.</p> <p>A discussion was held regarding this.</p>	

	<p>It was agreed that further support is needed within EB to support the full launch of The Vault.</p> <p>LM to create FAB document to assist the Board when talking to members regarding The Vault</p> <p>LM that the format of workshops was working on the rollout of The Vault, these will continue.</p> <p>DN overviewed the events module and how the costs of entry would be paid back to the region after MN outlined the costs of holding championship events within the region.</p> <p>It was agreed that AP would put together a subcommittee to support the success of The Vault</p>	<p>A</p> <p>A</p> <p>A</p>
Item 9	<p>Financial update</p> <p>AP reported on the ongoing investigation of moving the Charity Status of EB forward.</p> <p>It was agreed that PP should lead on this with support from the Board to find out more details and how EB tae on charitable status</p>	<p>A</p>
Item 10	<p>Talent & Performance</p> <p>England Pathway</p> <p>BS overviewed the ET update the Board throughout which the following points/issues were highlighted;-</p> <ul style="list-style-type: none"> • Contractual outcomes update • Leadership update • International Competition update • Pathway update • System update • Budget requirements from EB <p>PP asked BS if he felt that having a separate facility away from GB boxing would work for ET. BS advise that ET would like own facility however the current function works as the GB facility and accommodation fits in with the pathway plan.</p> <p>To review the current budget for ET CH requested that an update off latest results and list of events costs be forwarded to the Board.</p>	<p>A</p>
Item 11	<p>Strategy, opportunity, promotion and ideas</p> <p>It was agreed that a strategy should be planned for 6th October. LM to arrange.</p>	<p>A</p>

Item 11	AOB CH overviewed his recent meeting within the London region. The following items were discussed; <ul style="list-style-type: none">• Revenue to regions• Local rules• Engaging more with regional secretaries, regular meet ups will be arranged after the AGM David Thorley's signing limit was agreed to be the same as the ET credit card The Vault access was discussed for secretaries, as some have asked for the same access as registrars. It was agreed that this was to be reviewed and approved by the Board on a case by case basis. No other business	
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Action Points from Meeting 04.07.16

Item	Details of Actions to be taken	Who by?	When by?
3	Action points to be circulated to Board within 3 weeks of Board meeting	LM	10 th August
3	Board pack must have subcommittee reports included	LM	16 th September
3	Strategic outcomes of SE meeting to be forwarded to the Board	PP/CH	1 st August
3	Each Boxing Director to get 10 clubs to attend the AGM	DN/MN/H L	16 th September
3	Obtain quotes from insurers to cover boxers from the age of 7	LM/CM	16 th September
3	Subcommittees to use SKYPE or conference calling facilities for meetings	All	16 th September
3	Review Portas report	PP	16 th September
4	Set up a youth committee to engage younger membership	PP	16 th September
4	Membership criteria to be reviewed – Summary matrix to be forwarded to the Board	LM	1 st August
6	Risk register to be reviewed and updated	LM/PP	1 st September
7	FBT contract to be forwarded to Board to be reviewed before signed	CM	1 st September
7	Communication to be sent out regarding Monkstown	LM	10 th August
7	Anti-doping statement to go on the website	GV/LM	1 st September
7	Board members to have child protection training	GV	6 th October
7	Club guidelines to be updated and released	T&R	15 th August
8	Set up a support team for the full Vault launch	LM/PP	1 st August
8	Create FAB sheet to support The Vault	LM	1 st August
8	Subcommittee to be set up to support The Vault	AP	1 st September
9	Continue to look in to Charitable status	PP	1 st September
10	Review England Talent Budget	CH	1 st September
11	Arrange strategy meeting for 6 th October	LM	15 August